

## Grain Sediment Reduction Program 2026 - Round 1: Application Form

\* indicates a required field

Grant conditions - before you begin

**Opening date: 9am, Wednesday 22 April 2026**

**Closing Date: 3pm, Wednesday 3 June 2026**

***Applications received after the closing date will not be considered.***

### WELCOME

Welcome to the Department of the Environment, Tourism, Science and Innovation's (the department) online grant application service for the ***Grain Sediment Reduction Program (Round 1)***.

You are required to read the [Grain Sediment Reduction Program guidelines](#) and understand the department's requirements before proceeding with your application.

### ABOUT THIS FORM

**This is the form for agricultural landholders seeking up to \$100,000 (excluding GST) in grant funding under the *Grain Sediment Reduction Program (Round 1)*.**

### PROGRAM QUESTIONS

For all program related queries including technical expert advice and clarification on the program guidelines, please contact **your local DPI grains extension officer on email [sustainable.grains@dpi.qld.gov.au](mailto:sustainable.grains@dpi.qld.gov.au) or phone 13 25 23.**

For queries on submission deadlines or application form, please contact the Grants Administration Unit on email [grantsadministration@detsi.qld.gov.au](mailto:grantsadministration@detsi.qld.gov.au) or phone 07 3330 6360.

**Please confirm you have read the above information before proceeding: \***

Yes

## Completing your application

You are strongly encouraged to save your application form every five to 10 minutes to reduce the risk of loss of information.

**Any question marked with an asterisk (\*) is mandatory. Failure to answer any of these questions will stop you from being able to complete and submit your application form.**

### HELP

If a technical error occurs, staff at SmartyGrants are available to help you. Contact them on (03) 9320 6888 during business hours or email [service@smartygrants.com.au](mailto:service@smartygrants.com.au) and quote your application number.

Help is available to guide you through using this form - please read the [Help Guide for Applicants](#).

# GSRP - application form

## Form Preview

### **NAVIGATING (FILLING OUT) THE APPLICATION FORM**

On the right-hand side of every screen, there is a box which links directly to every page of the application form. Click the link to move directly to the page you want. You can also click 'next page' or 'previous page' on the top or bottom of each page to move forward or backward through the application form.

### **SAVING YOUR DRAFT APPLICATION FORM**

If you want to leave a partially completed application, press 'save' and log out. When you log back in and click the 'My Applications' link at the top of the screen, you will find a list of applications you have started or submitted.

You can re-open your draft application and continue where you left off.

You can also download any application, whether in draft form or submitted, as a PDF file. Click on the 'Download' button at the bottom of the application navigation panel.

### **SUBMITTING YOUR APPLICATION**

You will find a 'Review' button at the bottom of the navigation panel. You need to review your application before you submit it. Ensure that all fields and mandatory questions marked with an asterisk '\*' are completed.

Once you have reviewed your application, you can submit it by clicking on 'Submit' at the top of the screen or on the navigation panel. **You will not be able to submit your application until all mandatory fields are completed.**

**Once you have submitted your application, no further editing or uploading of supporting documents is possible.**

When you submit your application form, you will receive an automated confirmation email with a copy of your submitted application attached. This will be sent to the email address that you used to register with SmartyGrants.

***If you do not receive a 'confirmation of submission' email, then your application has not been received. Review the error message highlighted in red and ensure that all mandatory fields have been completed. You should then be able to successfully submit your application.***

### **ATTACHMENTS AND SUPPORTING DOCUMENTS**

You will need to upload attachments to support your application. This is simple but will require you to have the documents saved on your computer, or on a USB stick, or similar.

You will need to allow enough time for each file to upload before trying to attach another file. Files can be up to 25MB each; however files up to a maximum of 5MB are recommended - the larger the file, the longer it takes to attach.

Remember - some requested document fields are mandatory. Failure to attach them will stop you from being able to successfully submit your application form.

If you are not able to attach a document, please contact SmartyGrants on (03) 9320 6888 for support.

### **SPELL CHECK**

Most internet browsers (including Firefox v2.0 and above, Safari, and Google Chrome) have spell check functions built in. You can switch this function on or off by adjusting your browser settings.

[Privacy Statement](#)

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The Department of the Environment, Tourism, Science and Innovation (DETSI) is collecting your personal information to assist the DETSI assessment panel in reviewing funding applications and, should your application be successful, to prepare a grant agreement.

All information, including your personal information and attachments, provided as part of the application form, will be provided to the following parties for the purpose of assessing your application:

- officers from DETSI and other Queensland Government agencies
- approved external assessment panel members (e.g. industry experts).

Information contained in your application may also be provided to the Minister for the Environment and Tourism and Minister for Science and Innovation and the Minister's members of staff for reporting purposes.

If your application is successful, the following information will be published on the Queensland Government website and potentially on the Queensland Environment social media channels:

- applicant organisation name
- total amount of funding allocated
- project name, location and description.

Your grant application and associated documentation is subject to the *Right to Information Act 2009*. If you wish to access your personal information that is in the control of the department, you may contact [Right to Information Services](#).

DETSI will not otherwise use or disclose your personal information unless you provide your consent, or if the use or disclosure is authorised or required by law.

### Applying online using SmartyGrants

DETSI has a contract service arrangement with Our Community, which operates SmartyGrants, a secure online grants administration solution. For further information, please read: <https://www.ourcommunity.com.au/privacy>.

The grant application and associated documentation is subject to the *Right to Information Act 2009*. If you wish to access your personal information that is in the control of the DETSI, please contact the department's Right to Information Services unit by emailing [rtiservices@detsi.qld.gov.au](mailto:rtiservices@detsi.qld.gov.au).

If you have any questions or concerns regarding the privacy of your personal information, please email [privacy@detsi.qld.gov.au](mailto:privacy@detsi.qld.gov.au).

### I have read and accept the Privacy Statement: \*

- Yes

## Applicant eligibility details

\* indicates a required field

### Have you read and do you understand the Grain Sediment Reduction Program (Round 1) Guidelines? \*

- Yes  
 No

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If you answered no, stop the application and read the GSRP Guidelines, available at: <https://www.qld.gov.au/environment/coasts-waterways/reef/reef-program/grain-sediment-reduction-program>.

**Are you a dry land broad acre grain and forage cropping producer? \***

- Yes  
 No

If no is selected, then you will be deemed INELIGIBLE for funding.

**Are you located in the Great Barrier Reef catchment? \***

- Yes  
 No

If no is selected, then you will be deemed INELIGIBLE for funding.

**Eligible applicants must be in the following local government areas. Please indicate which local government area you are from: \***

- |   |  |
|---|--|
| <input type="checkbox"/> Banana Shire Council               | <input type="checkbox"/> Livingstone Shire Council           |
| <input type="checkbox"/> Central Highlands Regional Council | <input type="checkbox"/> Rockhampton Regional Council        |
| <input type="checkbox"/> Gladstone Regional Council         | <input type="checkbox"/> Woorabinda Aboriginal Shire Council |
| <input type="checkbox"/> Isaac Regional Council             |  |

You can find this information at <https://www.ecq.qld.gov.au/electoral-boundaries/local-government-area-boundaries>. Multi-select option should your farm stretch over more than one council.

**Are you the landowner of this property as noted on the Title? \***

- Yes  
 No

**Have you developed this application with a Department of Primary Industries (DPI) extension officer? \***

- Yes  
 No

If no is selected, then you will be deemed INELIGIBLE for funding.

**Please upload a copy of the Queensland Reef Water Quality Program (QRWQP) declaration and consent form here, for the data sharing with the P2R Team:**

\*

Attach a file:

The DPI Extension Officer would have provided this declaration and consent form to you, this needs to be uploaded here. This agreement is mandatory during the development stage of the application process, not uploading this declaration will deem your application INELIGIBLE.

**Please provide relevant current farm maps including field elevations, soil type, waterways and roads (relevant for the project area): \***

Attach a file:

If you do not have a current farm map, your application is considered INELIGIBLE.

**Landholder contributions - this grant operates on a co-funding model. Do you agree and accept that landholder contributions are required to be made for your projects as per the program guidelines: \***

- Yes

# GSRP - application form

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No

If no is selected, then you will be deemed ineligible for funding. Further details will be required to be completed on the budget page.

**Applicants must be covered by at least the following insurance, indicate below which insurances do you hold: \***

- Public Liability insurance of 20 million
- Workers and volunteers under the Queensland Work Health and Safety Act (if applicable)
- Machinery insurance to cover damage to or loss of the applicant's equipment involved in grant activities
- Other:

Successful applicants will be required to provide copies of these when entering into a grant agreement with the department.

**You have indicated that you are not the landowner as noted on the Title. If this application includes infrastructure works, please provide a letter of support from the landowner or a copy of the lease agreement which provides approval for the applicant to undertake infrastructure projects on the property and the consent for data sharing with the P2R Team:**

Attach a file:

## CONTACT DETAILS - DPI

You have selected that you have not developed this application with the DPI.

Grain producers that have not consulted with the DPI about their projects are ineligible applicants. Please contact the DPI on email [sustainable.grains@dpi.qld.gov.au](mailto:sustainable.grains@dpi.qld.gov.au).

## INELIGIBLE STATUS

You have selected a question in the above that has deemed your application ineligible for program funding. Please review your questions above to ensure you have selected the correct answer.

The above questions are requirements under the program guidelines and can be read here at - <https://www.qld.gov.au/environment/coasts-waterways/reef/reef-program/grain-sediment-reduction-program>.

Please note: the rest of the form has been disabled due to your ineligible responses. You will not be able to submit this application. Please contact the Grants Administration Unit team for further assistance on 07 3330 6360 or [grantsadministration@detsi.qld.gov.au](mailto:grantsadministration@detsi.qld.gov.au).

## Contact details

\* indicates a required field

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### Applicant details

**Landowner or Land manager name: \***

Organisation Name

**Applicant Business name:**

**Property name:**

**Property Lot on Plan details: \***

This can be located on the property rates notice. Multiple lots can be recorded in this question.

**Property address:**

Address

  

If your address cannot be found, please manually add in your address.

**Postal address (if different to above):**

Address

  

Must be an Australian post code.

### Primary contact details

**Primary contact name: \***

Title      First Name      Last Name

            

**Primary contact position: \***

**Primary contact phone number: \***

Must be an Australian phone number.

**Mobile number (if different to above):**

Must be an Australian phone number.



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Yes

No

**Please note:** If you are **not** GST registered, the Department cannot pass on the GST component of project costs. You will need to cover the GST component of any project costs listed on page 5.

## Project details

\* indicates a required field

**Project title: \***

**Short project description: \***

Word count:

Must be no more than 200 words.

**Proposed project start date: \***

Must be a date.

The earliest project start date will be approximately 3-4 months from applications closing.

**Proposed project end date: \***

Must be a date and no later than 1/7/2027.

Projects will be required to be completed within 12 months of grant execution.

**Please indicate which projects and activities will be conducted in this project:**

- Design and installation of contour banks or the rebuilding of existing contour banks
- Erosion control structures (grassed buffer strips, banks, channels and waterways) as part of the overall design
- Purchase of machinery guidance hardware and software (including GPS for earthworks equipment) to minimise compaction and application overlap via controlled traffic
- Purchase or upgrade planting equipment to zero tillage capability to limit soil disturbance
- Other:

Multi-select option. Note: Eligible capital purchases are limited to installing, purchasing or upgrading GPS on existing tractors or earthmoving equipment (not purchasing new machinery), and modifying equipment to support soil conservation or reduce tillage, where applicants can demonstrate reduced tillage frequency or improved operational accuracy that will result in a reduction in sediment loss to the Reef. Other can be chosen if landholders have support by DPI Extension Officers, on alternative projects that can demonstrate a reduction in sediment loss as modelled by the P2R Project in line with the grant guidelines.

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### Project location

**Please attach a map of the farm showing location of proposed activities: \***

Attach a file:

Maps can be created online using Queensland Globe (<https://qldglobe.information.qld.gov.au/>).

### Project collaboration

**If your project is part of a collaborative farm project, please list the other farms names and owner name involved:**

**Contact phone number:**

**Provide short details how they are collaborating with your project:**

**Please provide letter of support from the collaborative farm:**

	Must be a number.		This shows their approval and support to be involved in the project.

### Project outcomes

**What are the planned activities? List the specific on-ground activities that will be undertaken as part of your project, including planning, methodology and who will undertake the work: \***

**What are the expected outcomes of the project? Identify the outcomes you want the project to achieve: \***

**Please demonstrate your capacity to successfully deliver the project and maintain the outcomes into the future (use examples of previous projects/activities you have completed, if applicable): \***

**Please attach other supporting documents, if applicable to your project:**

Attach a file:

Max 25mb.

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**Please provide design diagrams endorsed by DPI (if works are part of the application):**

Attach a file:

## Milestone activities

These are the individual activities you will need to conduct during your whole project. If successful, your grant agreement will be created with these milestones and completion dates.

Please show realistic and achievable timelines of planning, taking into consideration engaging contractors and external factors such as seasonal weather that might impact project delivery.

If more rows are required, please select '**Add More**'.

<b>Milestone description</b>	<b>Start date of activity</b>	<b>Completion date of activity</b>
Please list each activity (you can group activities if they will be conducted at the same time).	Date you predict the activity will commence. Must be a date.	Date you predict the activity will be completed. Must be a date.

## Project risks

**Please indicate risk strategies you would use if the above timelines and activities could not be achieved within the 12 month period: \***

## Images

**Please provide images (dated and geo-referenced) providing existing conditions, including aerial or satellite imagery if possible: \***

Attach a file:

## Budget

### You are GST registered

You have indicated in this application that your ABN is **GST registered**. If this is incorrect, please go back to page 2 and correct your answer.

Applicants registered for GST will not be provided with funding to account for costs directly associated with GST, you are required to provide GST exclusive figures within your budget.

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Recipient registered for GST can claim the GST component for any expenditure that they incur back from the Australian Tax Office.

For more advice on GST, please visit [www.ato.gov.au](http://www.ato.gov.au).

### You are not GST registered

You have indicated in this application that your ABN is **not GST registered**. If this is incorrect, please go back to page 2 and correct your answer.

Where an applicant is not registered for GST, the budget may include the GST as a cost component of the grant by individually adding a separate line in the below budget. Do not add the GST inclusive amounts for each item - they should still be recorded as GST exclusive figures.

For more advice on the budget GST components, please email [grantsadministration@detsi.qld.gov.au](mailto:grantsadministration@detsi.qld.gov.au).

### You do not hold an ABN

You have indicated in this application that you do **not hold an ABN** and therefore are **not GST registered**. If this is incorrect, please go back to page 2 and correct your answer.

Where an applicant is not registered for GST, the budget may include the GST as a cost component of the grant by individually adding a separate line in the below budget. Do not add the GST inclusive amounts for each item - they should still be recorded as GST exclusive figures.

For more advice on the budget GST components, please email [grantsadministration@detsi.qld.gov.au](mailto:grantsadministration@detsi.qld.gov.au).

### Instructions

Outline your project budget in the table below, including details of activities, funding requested and your landholder contribution.

Please ensure you only apply for eligible costs in the Grant Funding column, ineligible costs will be considered as landholder contribution.

#### **Eligible items are:**

Eligible costs must be directly associated with delivering the eligible activities, delivered within the eligible timeframe and include, but not limited to:

- purchase of equipment and associated supplies to undertake activities directly related to the grant project
- hire of specialised machinery to undertake activities directly related to the grant project
- fuel for landholders own heavy machinery (e.g. Grader, dozer) (purchase of fuel cards is ineligible) for use in the grant project
- contractor and consultancy fees where there is a clearly demonstrated need directly related to the grant project

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- appropriately costed applicant labour or applicant employee salaries
- Independent financial auditor costs for the purpose of grant acquittal.

Eligible costs must be linked to an eligible activity and must be supported by detailed evidence of the actual expenditure and dates delivered when claiming payments and acquitting the grant and exclude GST.

**Please note:** this grant is a co-funding model. Landholders constructing or repairing contour banks the land holder contribution is 25% and all other activities the model is 50%. This must be outlined below.

### Budget table

To add additional rows, please click '**Add More**'.

TIP: to view the below table larger, select 'maximise' button - minimise it when finished.

Category of expenses	Expense description	Grant funding (GST excl.)	Landholder contribution (financial and/or costs in-kind)	Attach quotes or evidence of costs
Select the most appropriate expense category for your line item. Please ensure that only eligible items are covered by grant funding.	Short description of what the expense is. Eg fuel for tractor, labour expenses for landholder	Do not add in GST amounts to this.	At least 25% design, contribution for construction or rebuilding of contour banks. At least 50% contribution for all other activities.	All expenses require quotations to be supplied. Upload quotations per line. If quotation cannot be provided, please provide justification of missing quotations below.
Other:		\$	\$	
Other:				
Other:				
Other:				
Other:				

### Budget totals

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### Total grant funding sought (GST excl.):

This number/amount is calculated.

### Landholder contribution:

This number/amount is calculated.

As per the program guidelines (page 7) at least 25% financial and in-kind contribution for design, construction or rebuilding of contour banks. At least 50% contribution for all other activities.

### Total project cost:

This number/amount is calculated.

This will show the total costs of the project including Landholder contribution.

### If you were unable to obtain quotations for costs listed above, please provide justification here and an explanation of how costs were estimated:

## Review, submit and feedback

\* indicates a required field

## Certification and approval

### I declare: \*

- I am authorised to complete this form.
- All information provided in this application is true and correct and no information is false or misleading.
- That I have read and understand the guidelines, and will abide by all of the terms and conditions as specified.
- I have uploaded all required documents for this application.
- The applicant has insurance coverage of public liability of a minimum of \$20 million and workers and volunteers insurance as required under the Queensland Work Health and Safety Act 2011.
- I agree that the Department of the Environment, Tourism, Science and Innovation does not accept any liability for the project.
- I have the written agreement of all parties identified in the application to include their details within the proposal.
- I understand that information provided in this project proposal may be disclosed to internal and external parties as required to undertake assessment of the application in accordance with the program guidelines.
- I understand that ownership of materials purchased through this grant remains the property of the applicant organisation.
- The Applicant is not insolvent or unable to pay its debts when due and has not entered into any arrangement or composition with its creditors generally or had a receiver, receiver and manager, voluntary administrator, liquidator or other external administrator appointed

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nor has the Applicant taken or had any steps taken in relation to it which might result in such an appointment.

- The Applicant, its directors/owners or partners involved in the project (including all directors/owners or partners forming the collaborative group) are not declared bankrupt.
- There are no unsatisfied judgments or pending court actions or other proceedings against the Applicant, its directors, senior officers and key personnel.
- The Applicant, its directors, senior officers and key personnel and the directors and senior officers of any associated persons or entities of the Applicant (which may be involved in the Project) have not acted at any time and are not acting in breach of their obligations under any law in conduct of business or in any role as an officer of a company, including (without limitation) their obligations pursuant to the Corporations Act 2001 (Cth).
- The Applicant permits the State to undertake due diligence checks on the Applicant and related companies and directors, and to seek further information relevant to the assessment of the Application.
- There are no matters related to the business interests of the Applicant or any individual related to this Project, which give rise to, or have the potential to give rise to, a conflict of interest, or cause any reputational issues for the Queensland Government.

### **If successful, I will:**

- Ensure any permits and approvals not provided within this submission, are obtained prior to the commencement of the project.
- Ensure that the project continues to be covered by the appropriate level of insurance cover, providing renewed copies of insurance certificates when requested by the department.
- Ensure that all relevant health and safety standards will be met.
- Ensure all workers who undertake any work for the recipient in connection with the recipient's performance of this agreement, are covered and continue to be covered for the term, by workers compensation insurance.
- Agree to submitting progress reports to the department in the form and on the dates specified in the Grant Agreement.
- Ensure that acquittal requirements are met in accordance with the Grant Agreement signed by both parties.
- Ensure that funds are claimed within six months of notification.
- Accept the terms and conditions of the grant in accordance with the Department of the Environment, Tourism, Science and Innovation requirements.
- Provide any documentation required by the Department of the Environment, Tourism, Science and Innovation on request.

### **Name: \***

Title      First Name      Last Name

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### **Position: \***

### **Signature (type name here): \***

### **Date: \***

### Feedback

You are now coming to the end of your application process and before you **REVIEW** and click the **SUBMIT** button, please take a few moments to provide some feedback.

We would value any feedback you may have regarding the online grants application process.

**Please indicate how you found the online application process:**

- Very easy
- Easy
- Neither
- Difficult
- Very difficult

**How many minutes did it take you to complete this application?**

Please estimate in minutes e.g. 1 hour = 60 minutes

**Please provide us with any improvements and/or additions to the application process/form that you think we need to consider:**

No more than 100 words.