

# QLD-Bavarian Collaborative Research Program Seed Grant Application Form 2024

## Form Preview

### General Information

\* indicates a required field

Closing Date: 10 May 2024 at 3:00pm AEST.

**PLEASE NOTE: APPLICATIONS ARE ONLY FOR QUEENSLAND BASED APPLICANTS.**

Important - Please read the following information before commencing your application online.

#### **BEFORE YOU BEGIN**

Welcome to the Department of Environment, Science and Innovation (the department) online grant application service for the Queensland- Bavaria Collaborative Research Program 2024.

This program aims to develop relationships between Queensland and Bavaria by supporting practical and applied collaborative science and research projects and help build capacity in research and development, support the growth of businesses to deliver new products and services into global markets, and support new industries that will provide future jobs.

You are required to fully read the [Guidelines](#) and understand the department's requirements before proceeding with your application. If successful, the applicant will be required to sign a detailed **Financial Incentive Agreement**. As part of the application process an initial **Financial Incentive Agreement Declaration Form** is required to be completed, which can be found [here](#).

#### **PROGRAM QUESTIONS**

For queries about the guidelines, deadlines, or questions in the form, please contact the Grants Administration Unit on 07 3170 5857, or via email at [science.grants@des.qld.gov.au](mailto:science.grants@des.qld.gov.au).

You are strongly encouraged to save your application form every five to 10 minutes to reduce the risk of loss of information.

#### **ABOUT THIS FORM**

##### HELP

If a technical error occurs, staff at SmartyGrants are available to help you. Contact them on (03) 9320 6888 during business hours or email [service@smartygrants.com.au](mailto:service@smartygrants.com.au) and quote your application number.

Help is available to guide you through using this form - please download the [Help Guide for Applicants](#).

NAVIGATING - Filling out the application form.

On the left-hand side of every screen, there is a box which links directly to every page of the application form. Click the link to move directly to the page you want. You can also click 'next page' or 'previous page' on the top or bottom of each page to move forward or backward through the application form.

SAVING YOUR DRAFT APPLICATION FORM

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If you want to leave a partially completed application, press 'save' and log out. When you log back in and click the 'My Applications' link at the top of the screen, you will find a list of applications you have started or submitted.

You can re-open your draft application and continue where you left off.

### DOWNLOAD DRAFT APPLICATION

You can also download any application, whether in draft form or submitted, as a PDF file. Click on the 'Download' button at the bottom of the application navigation panel.

### SUBMITTING YOUR APPLICATION

You will find a 'Review' button at the bottom of the navigation panel. You need to review your application before you submit it. Ensure that all fields and mandatory questions marked with an asterisk '\*' are completed.

Once you have reviewed your application, you can submit it by clicking on 'Submit' at the top of the screen or on the navigation panel.

**IMPORTANT: Any question marked with an asterisk (\*) is mandatory. Failure to answer any of these questions will stop you from being able to complete and submit your application form.**

**Once you have submitted your application, no further editing or uploading of supporting documents is possible.**

When you submit your application form, you will receive an automated confirmation email with a copy of your submitted application attached. This will be sent to the email address that you used to register with SmartyGrants.

**If you do not receive a 'confirmation of submission' email, then your application has not been received. Review the error message highlighted in red and ensure that all mandatory fields have been completed. You should then be able to successfully submit your application.**

### ATTACHMENTS AND SUPPORTING DOCUMENTS

You will need to upload attachments to support your application. This is simple but will require you to have the documents saved on your computer, or on a USB stick, or similar.

You will need to allow enough time for each file to upload before trying to attach another file. Files can be up to 25MB each; however, files up to a maximum of 5MB are recommended - the larger the file, the longer it takes to attach.

Remember - some requested document fields are mandatory. Failure to attach them will stop you from being able to successfully submit your application form.

If you are not able to attach a document, please contact SmartyGrants on (03) 9320 6888 for technical support.

### COMPLETING AN APPLICATION IN A GROUP OR TEAM

A number of people can work on an application form using the same login details, as long as only one person is working on the application form at a time. Ensure that you save as you go. It is recommended that the email address provided be accessible by multiple people within the organisation, such as admin@project.com.au. This ensures that correspondence is readily seen and allows for any changes in staff throughout the duration of the project.

### SPELL CHECK

Most internet browsers (including Firefox v2.0 and above, Safari, and Google Chrome) have spell check functions built in. You can switch this function on or off by adjusting your browser settings.

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**Please confirm that you have read the above information before proceeding. \***

- Yes  
 No

## Applicant Details

\* indicates a required field

### Project

**Project Title \***

Must be no more than 5 words.

### Applicant Organisation

**Organisation Name: \***

Organisation Name

Full legal name of the Queensland-based lead applicant

**Organisation Type: \***

**Applicant Organisation ABN: \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

**Applicant Organisation Street Address \***

Address

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

## **Applicant Organisation Postal Address \***

Address

  

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

## Queensland Project Leader details

### **Queensland Project Leader name \***

Title      First Name      Last Name

            

### **Gender \***

### **Queensland Project Leader Institute / School \***

### **Queensland Project Leader phone number \***

Must be an Australian phone number.

Example: (07) 1234 5678

### **Queensland Project Leader email \***

Must be an email address.

## Queensland Office of Research / Administrative Contact

### **Administrative Contact name \***

Title      First Name      Last Name

            

### **Administrative Contact position \***

### **Administrative Contact phone number \***

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Must be an Australian phone number.  
(07) 1234 5678

### Administrative Contact email \*

Must be an email address.

### Main Project Location

#### Primary location of Project Activity \*

Please include the full address where the majority of the project activity will occur (this will typically be in Queensland).

### Other Project Location

Detail any other location(s) where project activity will take place.

Town / City

State / Province

Country

## Project Summary

\* indicates a required field

### Prior/Current Financial Support

**Is the Applicant or Partner(s) receiving Queensland Government financial support for their core activities relevant to the proposed project? \***

- Yes  
 No

**If yes, is the project clearly different and/or additional to these core activities/business?**

- Yes  
 No

**Please demonstrate how the project is different and/or in addition to the core activities/business.**

Please note, your project will be INELIGIBLE if the lead Queensland-based applicant (and/or any Queensland partner/s) receives Queensland Government support for their core activities and it cannot be demonstrated that the proposed project is an addition to those core activities.

### Project Description

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Please note, the research description should be highly consistent in the applications submitted by the Queensland and Bavarian lead partners respectively. These may include participating partners, narrative/vision, objectives, outcomes, impact, timeline and budget.

### **Project duration \***

Please note, the project's duration is to be a maximum of twelve months.

### **Brief project outline \***

Word count:

Must be no more than 200 words.

### **Please explain the background to the project/research? \***

Word count:

Must be no more than 200 words

### **Please explain the project/research objectives? \***

Word count:

Must be no more than 200 words

### **What are the expected outcomes at the end of the project? \***

Word count:

Must be no more than 200 words.

### **What will be the outcomes and impact of the project within three years of its commencement? \***

Word count:

Must be no more than 200 words.

## Partner Organisations

Provide details of any other participants in the project including Bavarian Institute, other than the Queensland-based applicant. For Bavarian Institute, please insert full name of the Bavarian based lead participant.

Please add each partner separately using the 'Add More' button.

**Partner \***

Organisation Name

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Organisation Name

## Partner Primary Address \*

Address

  

## Partner Contact Person \*

Title

First Name

Last Name

  

## Priority Research Area

### Choose the Queensland-Bavaria Collaborative Research priority research area to which the project is principally aligned \*

- Additive manufacturing
- Aerospace
- Quantum technologies
- Artificial Intelligence (AI)
- Cleantech and emission reduction technologies
- Energy (including green hydrogen, synthetic fuels and energy storage)
- Health, life sciences, biomedical research and bioeconomy

## ANZSRC Field of Research

Additional information on the Australian and New Zealand Standard Research Classification (ANZSRC) can be found on the Australian Bureau of Statistics website [here](#).

### Choose the ANZSRC Field of Research (2-digit) to which the project is principally aligned \*

- DIVISION 01 MATHEMATICAL SCIENCES
- DIVISION 02 PHYSICAL SCIENCES
- DIVISION 03 CHEMICAL SCIENCES
- DIVISION 04 EARTH SCIENCES
- DIVISION 05 ENVIRONMENTAL SCIENCES
- DIVISION 06 BIOLOGICAL SCIENCES
- DIVISION 07 AGRICULTURAL AND VETERINARY SCIENCES
- DIVISION 08 INFORMATION AND COMPUTING SCIENCES
- DIVISION 09 ENGINEERING
- DIVISION 10 TECHNOLOGY
- DIVISION 11 MEDICAL AND HEALTH SCIENCES
- DIVISION 12 BUILT ENVIRONMENT AND DESIGN
- DIVISION 13 EDUCATION
- DIVISION 14 ECONOMICS
- DIVISION 15 COMMERCE, MANAGEMENT, TOURISM AND SERVICES
- DIVISION 16 STUDIES IN HUMAN SOCIETY
- DIVISION 17 PSYCHOLOGY AND COGNITIVE SCIENCES
- DIVISION 18 LAW AND LEGAL STUDIES
- DIVISION 19 STUDIES IN CREATIVE ARTS AND WRITING
- DIVISION 20 LANGUAGE, COMMUNICATION AND CULTURE
- DIVISION 21 HISTORY AND ARCHAEOLOGY

# QLD-Bavarian Collaborative Research Program Seed Grant Application Form 2024

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### DIVISION 01 MATHEMATICAL SCIENCES

**Choose the ANZSRC Field of Research (4-digit) to which the project is principally aligned \***

- 0101 Pure Mathematics
- 0102 Applied Mathematics
- 0103 Numerical and Computational Mathematics
- 0104 Statistics
- 0105 Mathematical Physics
- 0199 Other Mathematical Sciences

### DIVISION 02 PHYSICAL SCIENCES

**Choose the ANZSRC Field of Research (4-digit) to which the project is principally aligned \***

- 0201 Astronomical and Space Sciences
- 0202 Atomic, Molecular, Nuclear, Particle and Plasma Physics
- 0203 Classical Physics
- 0204 Condensed Matter Physics
- 0205 Optical Physics
- 0206 Quantum Physics
- 0299 Other Physical Sciences

### DIVISION 03 CHEMICAL SCIENCES

**Choose the ANZSRC Field of Research (4-digit) to which the project is principally aligned \***

- 0301 Analytical Chemistry
- 0302 Inorganic Chemistry
- 0303 Macromolecular and Materials Chemistry
- 0304 Medicinal and Biomolecular Chemistry
- 0305 Organic Chemistry
- 0306 Physical Chemistry (incl. Structural)
- 0307 Theoretical and Computational Chemistry
- 0399 Other Chemical Sciences

### DIVISION 04 EARTH SCIENCES

**Choose the ANZSRC Field of Research (4-digit) to which the project is principally aligned \***

- 0401 Atmospheric Sciences
- 0402 Geochemistry
- 0403 Geology
- 0404 Geophysics
- 0405 Oceanography
- 0406 Physical Geography and Environmental Geoscience
- 0499 Other Earth Sciences

### DIVISION 05 ENVIRONMENTAL SCIENCES



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**Choose the ANZSRC Field of Research (4-digit) to which the project is principally aligned**

- 0501 Ecological Applications
- 0502 Environmental Science and Management
- 0503 Soil Sciences
- 0599 Other Environmental Sciences

## DIVISION 06 BIOLOGICAL SCIENCES

**Choose the ANZSRC Field of Research (4-digit) to which the project is principally aligned \***

- 0601 Biochemistry and Cell Biology
- 0602 Ecology
- 0603 Evolutionary Biology
- 0604 Genetics
- 0605 Microbiology
- 0606 Physiology
- 0607 Plant Biology
- 0608 Zoology
- 0699 Other Biological Sciences

## DIVISION 07 AGRICULTURAL AND VETERINARY SCIENCES

**Choose the ANZSRC Field of Research (4-digit) to which the project is principally aligned**

- 0701 Agriculture, Land and Farm Management
- 0702 Animal Production
- 0703 Crop and Pasture Production
- 0704 Fisheries Sciences
- 0705 Forestry Sciences
- 0706 Horticultural Production
- 0707 Veterinary Sciences
- 0799 Other Agricultural and Veterinary Sciences

## DIVISION 08 INFORMATION AND COMPUTING SCIENCES

**Choose the ANZSRC Field of Research (4-digit) to which the project is principally aligned \***

- 0801 Artificial Intelligence and Image Processing
- 0802 Computation Theory and Mathematics
- 0803 Computer Software
- 0804 Data Format
- 0805 Distributed Computing
- 0806 Information Systems
- 0807 Library and Information Studies
- 0899 Other Information and Computing Sciences

## DIVISION 09 ENGINEERING

**Choose the ANZSRC Field of Research (4-digit) to which the project is principally aligned \***

- 0901 Aerospace Engineering

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- 0902 Automotive Engineering
- 0903 Biomedical Engineering
- 0904 Chemical Engineering
- 0905 Civil Engineering
- 0906 Electrical and Electronic Engineering
- 0907 Environmental Engineering
- 0908 Food Sciences
- 0909 Geomatic Engineering
- 0910 Manufacturing Engineering
- 0911 Maritime Engineering
- 0912 Materials Engineering
- 0913 Mechanical Engineering
- 0914 Resources Engineering and Extractive Metallurgy
- 0915 Interdisciplinary Engineering
- 0999 Other Engineering

## DIVISION 10 TECHNOLOGY

**Choose the ANZSRC Field of Research (4-digit) to which the project is principally aligned**

- 1001 Agricultural Biotechnology
- 1002 Environmental Biotechnology
- 1003 Industrial Biotechnology
- 1004 Medical Biotechnology
- 1005 Communications Technologies
- 1006 Computer Hardware
- 1007 Nanotechnology
- 1099 Other Technology

## DIVISION 11 MEDICAL AND HEALTH SCIENCES

**Choose the ANZSRC Field of Research (4-digit) to which the project is principally aligned**

- 1101 Medical Biochemistry and Metabolomics
- 1102 Cardiorespiratory Medicine and Haematology
- 1103 Clinical Sciences
- 1104 Complementary and Alternative Medicine
- 1105 Dentistry
- 1106 Human Movement and Sports Science
- 1107 Immunology
- 1108 Medical Microbiology
- 1109 Neurosciences
- 1110 Nursing
- 1111 Nutrition and Dietetics
- 1112 Oncology and Carcinogenesis
- 1113 Ophthalmology and Optometry
- 1114 Paediatrics and Reproductive Medicine
- 1115 Pharmacology and Pharmaceutical Sciences
- 1116 Medical Physiology
- 1117 Public Health and Health Services
- 1199 Other Medical and Health Sciences

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### Socio-Economic Objective

Additional information on the Australian and New Zealand Standard Research Classification (ANZSRC) can be found on the Australian Bureau of Statistics website [here](#).

**Choose the ANZSRC Socio-Economic Objective to which the project is principally aligned to**

- DIVISION 81 DEFENCE
- DIVISION 82 PLANT PRODUCTION AND PLANT PRIMARY PRODUCTS
- DIVISION 83 ANIMAL PRODUCTION AND ANIMAL PRIMARY PRODUCTS
- DIVISION 84 MINERAL RESOURCES (EXCL. ENERGY RESOURCES)
- DIVISION 85 ENERGY
- DIVISION 86 MANUFACTURING
- DIVISION 87 CONSTRUCTION
- DIVISION 88 TRANSPORT
- DIVISION 89 INFORMATION AND COMMUNICATION SERVICES
- DIVISION 90 COMMERCIAL SERVICES AND TOURISM
- DIVISION 91 ECONOMIC FRAMEWORK
- DIVISION 92 HEALTH
- DIVISION 93 EDUCATION AND TRAINING
- DIVISION 94 LAW, POLITICS AND COMMUNITY SERVICES
- DIVISION 95 CULTURAL UNDERSTANDING
- DIVISION 96 ENVIRONMENT
- DIVISION 97 EXPANDING KNOWLEDGE

### Industrial Classification

Additional information on the Australian and New Zealand Standard Industrial Classification (ANZSIC) can be found on the Australian Bureau of Statistics website [here](#).

**Choose the ANZSIC Industry Classification to which the project is principally aligned to**

- Agriculture, Forestry and Fishing
- Mining
- Manufacturing
- Electricity, Gas, Water and Waste Services
- Construction
- Wholesale Trade
- Retail Trade
- Accommodation and Food Services
- Transport, Postal and Warehousing
- Information Media and Telecommunications
- Financial and Insurance Services
- Rental, Hiring and Real Estate Services
- Professional, Scientific and Technical Services
- Administrative and Support Services
- Public Administration and Safety
- Education and Training
- Health Care and Social Assistance
- Arts and Recreation Services
- Other Services

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### Are you registered for GST?

- Yes
- No

### Recipient Created Tax Invoice (RCTI)

As you have selected 'Yes' to the above question, "Are you registered for GST", you do not need to provide the Department with an invoice for the first payment. Rather, a Recipient Created Tax Invoice (RCTI) will be generated. This is done by our team in our finance system.

A RCTI will only be created for recipients who have an ABN and are registered for GST. This is how you will receive the Grant Funding.

### Invoice

As you have selected 'No' to the above question, "Are you registered for GST", this means you either have an ABN but are not registered for GST or do not have an ABN.

You will have to provide the Department a GST-exclusive invoice yourself in order to receive Grant Funding.

## Project Funding

\* indicates a required field

### Exchange rate

**All figures should be Australian Dollars.**

**What AUD:EURO exchange rate has been used for this application? \***

1 Australian Dollar = X.XX Euro

### Queensland Government Funding

**Queensland-Bavaria Collaborative Research Program \***

What is the total financial support you are requesting in this application? AU\$

### Applicant Funding

**Queensland Applicant Organisation cash contribution (please refer to the explanatory note in the FAQs) \***

Minimum AU\$8,000 (excluding GST)

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### Partner Funding

#### Bavarian counterpart \*

\$

This is the funding sought from the Bavarian State Government under the Queensland-Bavarian Collaborative Research Program

#### Bavarian Institute cash \*

\$

#### Any other partner(s) cash

\$

Must be a dollar amount.

#### Total partner cash

\$

This number/amount is calculated.

### Total Project Funding

#### Total project funding

This number/amount is calculated.

## Project Expenditure

Please include expenditure only related to the Queensland-based part of the project, funded by either the Queensland Government, Applicant Organisation or Queensland-based Partner Organisation(s).

### Salary Costs

Costs listed here are **eligible** for Queensland Government funding.

List expenditure items	Queensland-Bavaria Program Funding	Applicant Organisation Funding	Partner Organisation(s) Funding
	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.
	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

### Project Consumables

Costs listed here are **eligible** for Queensland Government funding.

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List expenditure items	Queensland-Bavaria Program Funding	Applicant Organisation Funding	Partner Organisation(s) Funding
	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.
	\$	\$	\$

## Travel (directly related to the project activities)

Costs listed here are **eligible** for Queensland Government funding.

List expenditure items	Queensland-Bavaria Program Funding	Applicant Organisation Funding	Partner Organisation(s) Funding
	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.
	\$	\$	\$

## Other Costs

Costs listed in this section are **NOT eligible** for Queensland Government funding but can be covered by the cash contribution of the Applicant and/or Partner organisations.

List expenditure items	Applicant Organisation Funding	Partner Organisation(s) Funding
	Must be a dollar amount.	Must be a dollar amount.
	\$	\$

## Total Queensland Project Expenditure

These fields will be automatically populated. No data entry is required.

### Total Salary Costs

\$

This number/amount is calculated.

### Total Project Consumables Costs

\$

This number/amount is calculated.

### Total Travel Costs

\$

This number/amount is calculated.

### Total Other Costs

\$

This number/amount is calculated.

### Total (Queensland) Project Expenditure

\$

This number/amount is calculated.

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### Assessment Criteria 1

\* indicates a required field

AC1 - Anticipated outcomes and benefits of the proposed activities (50%) weighting

**Demonstrate that:**

**The project will conduct or lead to research collaboration that will address a current and significant challenge for both Queensland and Bavaria.**

\*

Word count:

Must be no more than 500 words.

### Assessment Criteria 2

\* indicates a required field

AC2 - Alignment of activity with the Program priorities (30% weighting)

**Demonstrate that:**

**The project will lead advance collaboration which will deliver real and tangible economic, social, and/or environmental benefits for Queensland and Bavaria**

\*

Word count:

Must be no more than 1000 words.

### Assessment Criteria 3

\* indicates a required field

AC3 - Quality of the potential collaboration and capability of the potential project team (20% weighting).

**Demonstrate:**

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**Science and research partners with complementary areas of expertise will work together on a specific project.**

\*

Word count:

Must be no more than 1000 words.

**Demonstrate that:**

**The project will build upon the competitive advantages of Queensland and Bavaria.**

\*

Word count:

Must be no more than 1000 words.

**Demonstrate that:**

**The participants have the research, scientific and management skills and experience, with the access to infrastructure and funding required, to successfully deliver the project.**

\*

Word count:

Must be no more than 1000 words.

## Project Activities and Outcomes

*Queensland-Bavaria Collaborative Research projects are required to report on progress at six-monthly intervals.*

**Detail the activities planned and the outcomes expected for each six-month period of the proposed project.**

The fund aims to develop relationships between Queensland and Bavaria by supporting practical and applied collaborative science and research projects in the priority areas of:

- Additive manufacturing
- Aerospace
- Quantum technologies
- Artificial Intelligence (AI)



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- Cleantech and emission reduction technologies
- Energy (including green hydrogen, synthetic fuels and energy storage) and
- Health, life sciences, biomedical research and bioeconomy

### List the activities briefly in dot point or numbered format, using plain English.

*Should the application for funding be approved, the information in this section will form part of the funding agreement and progress against these activities and outcomes will be monitored closely.*

### Project Period 1 - List the activities scheduled for the first reporting period (six calendar months from the project Start Date).

Dot point or numbered format and plain English

### Project Period 1 - List the outcomes you expect to achieve during the first reporting period of the project (six calendar months from the project Start Date)

Dot point or numbered format and plain English

### Project Period 2 - List the activities scheduled for the second reporting period of the project (twelve calendar months from the project Start Date)

Dot point or numbered format and plain English

### Project Period 2 - List the outcomes you expect to achieve during the second reporting period of the project (twelve calendar months from the project Start Date).

Dot point or numbered format and plain English

## Supporting Documents

\* indicates a required field

### Resumes

Attach a **brief** resume (2 pages maximum) for **each** key researcher on the project.

#### Attach a file: \*

Attach a file:

Merge all resumes into one PDF document for upload

### Letters of Support

# QLD-Bavarian Collaborative Research Program Seed Grant Application Form 2024 Form Preview

Attach a letter of support from each Queensland-based project partner (if any).

**Attach a file:**

Attach a file:

Merge all letters into one PDF document for upload

## Financial Incentive Agreement Declaration

Attach a signed [Financial Incentive Agreement Declaration](#).

**Attach file \***

Attach a file:

## Applicant Declaration

\* indicates a required field

Refer to the [Electronic Transaction \(Qld\) Act 2001](#) prior to acknowledging and accepting this declaration.

**Project Name \***

**With reference to the application to the Queensland-Bavaria Collaborative Research Program for the named project.**

**I,**

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Name of Authorised Officer

**acting in the position of,**

Position of Authorised Officer

**and in this regard acting for the Applicant Organisation,**

**I certify that:**

- **the information provided in this application is true, accurate and not misleading**

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- **the Applicant Organisation and/or its partners have received no guarantees or assurance that the application will be approved by the Queensland Government**
- **I have reviewed and accept the Queensland-Bavaria Collaborative Research Program Guidelines and Financial Incentive Agreement available on the Queensland Government website.**

**and I acknowledge that:**

- **the Department of Environment, Science and Innovation (DESI) may undertake any necessary checks (subject to any written notification as to confidentiality provided to the Department)**
- **an offer of funding under the Queensland-Bavaria Collaborative Research Program will be subject to the Applicant Organisation signing and returning a Financial Incentive Agreement within 15 business days of receiving the Financial Incentive Agreement from DESI or the offer will lapse.**

## Privacy

The Department of Environment, Science and Innovation (DESI) collects information, including your personal information, on the application form to evaluate applications for the Queensland-Bavaria Collaborative Research Program grants and to announce and publicise the successful applicants.

Applications for the Program are to be lodged on the [SmartyGrants website](#), a third-party cloud-based platform operated by 'Our Community Pty Ltd'. The Our Community Privacy Policy states that they may use third party service providers that may store information outside Australia. By lodging an application, you do so under the conditions in the Our Community Privacy Policy and agree to any overseas transfer of information made in accordance with that Policy.

The information contained in the application will be provided to authorised DESI officers and approved grant assessors under the *Financial Accountability Act 2009 (Qld)* for the purpose of assessing and administering the application. The approved grant assessors are required to sign an agreement that binds them to hold the information in confidence and in accordance with the Information Privacy Act 2009 (Qld).

Generic data (no personal information) will also be provided to Trade and Investment Queensland (TIQ),

Information contained in your application, including the applicant and organisation names, project description and partnering supervisor, will also be provided to the Bavarian State Ministry of Science and the Arts for the purpose of assessing the application and administering the program. By lodging an application, you agree to this information being transferred to the Bavarian State Ministry of Science and the Arts, which is subject to the *Bavarian Data Protection Act* [Bavaria | DataGuidance](#). If you require further information on the protections provided for under that Act, please speak with your contact at the Bavarian Ministry.

The Minister for the Environment and the Great Barrier Reef and Minister for Science and Innovation will publicly announce details of the successful applicants. Following that announcement, the details of successful applicants will be listed on the Queensland Government website. Therefore, if your application is successful, the following information will be published on the Queensland Government website:

- your name, and your organisation's name

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- the total amount of funding allocated
- the project name, location, description and partnering organisation
- the project outcomes.
- Photographs or any other details

This information may also be used and/or disclosed to promote the Program and the funded projects.

Your personal information will not otherwise be used or disclosed unless authorised or required by law.

### Feedback

You are now coming to the end of your application process and before you **REVIEW** and click the **SUBMIT** button, please take a few moments to provide some feedback.

We would value any feedback you may have regarding our online grants application process.

**Please indicate how you found the online application process: \***

Very easy  Easy  Neither  Difficult

**How many minutes did it take you to complete this application? \***

Please estimate in minutes e.g. 1 hour = 60 minutes

**Please provide us with any improvements and/or additions to the application process/form that you think we need to consider:**